

LYNDEBOROUGH HIGHWAY ADVISORY COMMITTEE
MEETING MINUTES
June 4, 2018

I. Call to Order:

Chairman Douglas called the meeting to order at 7:07pm.

II. Introduction of Members Present:

Chairman Fred Douglas, Selectman Mark Chamberlain, Town Administrator Russ Boland, Clayton Brown, Scot Brown, Ray Humphreys, Leo Trudeau and Road Agent Kent Perry

Public Present: Julie Zebuhr

III. Appointments: None

IV. Community Forum and Public Comment: None

V. Decision Making Actions:

A. Old/Tabled Business:

- Road Agent Perry reviewed the work plan submitted at the February 26, 2018, meeting.
- T/A Boland advised the Freightliner dump truck on order should be delivered on or about September 2, 2018. The cab and chassis will then go to HP Fairfield to have the dump body and plow set up installed. December 2018 is the projected delivery date of the finished product.

B. New Business:

- Chairman Douglas inquired what the status is with the purchase of a new flagpole for Johnson's Corner Cemetery. Road Agent Perry and T/A Boland will inquire.
- **Vote: Clayton Brown made a motion to accept the February 26, 2018 minutes as printed with the addition of "2007" John Deere and "7,700 hours" of use on the 2007 backhoe on page 3, seconded by Selectman Chamberlain, passed 6-0**
- Chairman Douglas advised the grading on New Road has been completed and the improvement is noticeable. The gravel banks have been pulled back into the road and the road is now crowned, allowing storm water to drain properly.

Clayton Brown also commented New Road also stated New Road is in much better shape and by providing better drainage damage to the roadway should decrease.

Julie Zebuhr stated her objection to widening the road and believes she should have been notified prior to three trees being cut down. Chairman Douglas explained the three trees in question were identified by the Road Agent and the Selectmen as being

- hazardous to both the electric lines, plowing equipment and to the motoring public, making it necessary to remove the trees.
- Road Agent Perry reviewed the current fleet and provided mileage and/or hours on each machine.
 1. The 2016 Dodge 5500 dump truck has 22,000 miles on it and is necessary to plow parking lots, dead end streets and intersections. This vehicle is also used for maintenance in the cemeteries and other small construction projects.
 2. The 2007 Ford 550 dump truck has just over 100,000 miles and is used for cemetery projects and serves as a spare in case the Dodge 5500 breaks down during plowing operations.
 3. 2002 Ford 550 Rescue truck will be assigned to the Highway Department once the new Rescue arrives in July. This truck has 13,000 mile on it and will be used as a tool truck for building maintenance and cemetery work. Greg Porter will be assigned to this vehicle and all his maintenance tool will be locked in the vehicle which has lockable compartments.
 4. The 2002 Mack six wheeled dump truck will become the spare truck when the new 10 wheeled Freightliner is delivered later in the year. The Mack will continue to be used in the summer to haul rock and other material that could damage a newer vehicle. This vehicle currently has 89,000 miles on it.
 5. The 2007 Volvo dump truck is a six wheeled truck that is used on a regular basis for both plowing and construction work. The vehicle has 61,000 miles on it.
 6. The 2008 Caterpillar backhoe has 4000 hours on it and is need of \$4,000 worth of work to replace a pin that stabilizes the backhoe.
 7. The 2007 John Deere backhoe has 7,000 hours on it and currently requires \$8,200 of repairs to the tie rod ends and center pin. The committee and Road Agent Perry discussed the possibility of trading in one of the backhoes for a front end loader. Road Agent Perry agreed it is worth exploring further as the way the Highway Department operates has changed due to a decrease in personnel. Road Agent Perry has conducted research on front end loaders and provided the committee with a brochure from Joh Deere on an articulating front end loader. The committee assigned Road Agent Perry to evaluate which backhoe would be the one he would trade in given the repairs needed and what duties each backhoe is capable of performing and to report back to the committee by the end of July.
 8. The 2002 Grader is due for 500 hour maintenance. The hours on this machine are currently unknown but Road Agent Perry will verify what the hours are for the next meeting.
 9. The 2016 Freightliner has 9,000 miles on it. This vehicle has just returned from HP Fairfield for several repairs that were covered under warranty. This vehicle is and all wheeled drive vehicle and has a center sander. Road Agent Perry is very pleased with its ability to plow snow.
 - T/A Boland will check with NHMA to see if the CIP can be used to rebuild a vehicle.
 - The committee instructed Road Agent Perry to clean and flush the culvert at Petengill Hill Road and Route 31.
 - Scott Brown inquired why the rear end in the 2002 Mack appears to fail on a regular basis. Road Agent Perry and the committee discussed this problem but were unable to attribute a cause.

- The committee agreed to meet at the end of July specifically to discuss the strategy regarding the backhoes and which one should be repaired.

C. Items not on Agenda: None

VI. Member's Report: None

VII. Road Agents Report: None

VIII. Information Items:

Adjournment:

Vote: Motion to adjourn by Clayton Brown seconded by Leo Trudeau at 8:40. Passed 6-0

All scheduled items having been addressed, the public meeting was adjourned at 8:40 pm.

Next regular meeting: TBD

Russ Boland, Transcriber

The signatures below are for the June 4, 2018, Highway Advisory meeting:

Fred Douglas

Mark Chamberlain

Clayton Brown

Scott Brown

Ray Humphreys

Leo Trudeau